| **Our Mission is to prepare and support all students within a culture of excellence to do**  **their best and to be their best so that each can be a successful contributing citizen,**  **able to adapt to change, and to successfully respond to the future.** |
| --- |

| **RSU 16**  **Mechanic Falls \* Minot \* Poland**  **The 2nd Regular School Board Meeting for 2023-2024 was held**  **Monday, September 11th @ 6:30 p.m.**  **>>>>> PRHS LIBRARY <<<<<**  ``````````````````````````````````````````````````````````````````````````````````````````````````  Please click the link below to join the webinar:  <https://us06web.zoom.us/j/87038027522?pwd=Z0lzSVY4UEY3QndaRGVxL0pTR2FlZz09> Passcode: 194909 |
| --- |

**Present:** Mary Martin, Steve Turner, Christine Downs, Emily Rinchich, Mike Downing, Steve Holbrook,

Angela Swenson, Randy Lautz, Patrick Irish, Andrea Winn, Jessica Smith, Elizabeth Martin,

Melanie Harvey, Sarah Robinson, Joe Parent (remote)

**Absent:**

**Student Rep:** Cadence Peters

**MINUTES**

**1.0 CALL TO ORDER:** Mary Martin, Chair

Pledge of Allegiance & Mission Statement

Mary Martin called the meeting to order at 6:30 p.m.

**2.0 PUBLIC COMMENT: (15 minutes)**

No public comment.

**3.0 RECOGNITIONS/ACKNOWLEDGEMENTS: (5 minutes)**

**Congratulations** to All-Region Boys Track & Field Athlete of the Year: ***Nolan Garey***, Poland

Senior hurdler overcame weather to win two state titles and bounced back from disappointment to set a Maine all-time record.

**Thank You** ***D’Arcy Robinson*** for being our Staff Speaker on Opening Day!

Superintendent Sanders introduced and welcomed SRO Deputy Berni Westleigh.

**4.0** **AGENDA ADJUSTMENT:**

**5.0 PRESENTATION: (15 Minutes)**

Amy Jenkins and the ESS Title I Re-allocation Summer School Team (Jackie Russo, Erin Grindle) - Overview of work done to support students’ literacy and math skills and prevent the “summer slide” through engaging students and their families.

**6.0 CONSENT AGENDA INTRODUCTION: (5 minutes)**

Approve 1st Regular Meeting Minutes of 8/14/23

**NOTIFICATION OF SUPPORT STAFF NEW HIRES:**

Alicia Hunter, Ed Tech II - PRHS

**NOTIFICATION OF RETIREMENT:**

**NOTIFICATION OF RESIGNATIONS:**

Samantha Halmos, Ed Tech III - PCS

Amanda Haselden, Ed Tech II - PCS

**TEACHER/MANAGER NEW HIRES:**

Safia Abdi, French Teacher - PRHS

**SUB COMMITTEE MINUTES -** No August Sub Committee meetings. Instead, a full Board Workshop with

the Futures Task Force was held on August 28, 2023 from 6:00 PM - 7:30 PM. Slides from the Workshop are available: [https://www.rsu16.org/about/futures-task-force](http://track.spe.schoolmessenger.com/f/a/gH4_0Qw7OyGnR1bB-IHCiQ~~/AAAAAQA~/RgRm0FhzP0QuaHR0cHM6Ly93d3cucnN1MTYub3JnL2Fib3V0L2Z1dHVyZXMtdGFzay1mb3JjZVcHc2Nob29sbUIKZOfzJO9kfRgQ4FIRbGhlbmRyeUByc3UxNi5vcmdYBAAAAAE~)

**FRIENDS OF RSU 16**

Next meeting at ESS on September 14, 2023 at 9:00AM

**Motion by Steve Holbrook to approve the Consent Agenda**

**Seconded by Mike Downing**

**Vote: Unanimous**

**7.0 ACCEPTANCE OF THE FINANCIAL SUMMARIES: (10 minutes) None**

**8.0 SUPERINTENDENT’S REPORT: (10 minutes)**

* **Enrollment as of 9/5/2023:**

Elm Street School - 229 (up 12)

Minot Consolidated School - 212 (up 9)

Poland Community School - 432 (up 10)

Bruce M. Whittier Middle School - 274 (up 8)

Poland Regional High School - 524 (up 3)

**Total Enrollment 1671 up 42 from 8-8-23**

Todd Sanders expressed appreciation for well wishes while he was out and good work of staff during a warm week of teaching and learning. Futures Task Force presented to district staff. Auditors have been at work at the central office. Connecting with Androscoggin Emergency Management. Next Wednesday attending a Drummond Woodsum legislative update in Augusta.

**9.0 ASSISTANT SUPERINTENDENT’S REPORT: (10 minutes)**

Amy Hediger provided an overview of end-of-summer Building Assets/Reducing Risks (BARR) training for teachers. Reviewing elementary math programs. Administrators working on School Safety Badge training. One hundred staff have now been trained on AED/Stop the Bleed. Update on class sizes across the district.

**10.0 NEW BUSINESS: (5 minutes)**

Approve Revolving Renovation Fund Application Process - Chair Mary Martin and Operations Director

John Hawley provided information and overview of process and timing. To view these comments in their entirety, please view the recording of 9/11/23.

**Motion by Mike Downing to approve the Revolving Renovation Fund Application Process**

**Seconded by Steve Holbrook**

**Vote: Unanimous**

Approve the Comprehensive Emergency Management Plan - John Hawley explainedthe summary of the plan shared with the board, building plans have been updated.

**Motion by Mike Downing to approve the Comprehensive Emergency Management Plan**

**Seconded by Steve Holbrook**

**Vote: Yes 11, No 4 (J.Smith; C. Downs; S.Turner; R. Lautz)**

Approve the Heating Fuel Bid - John Hawley reviewed six bids and recommendations.

**Motion by Steve Holbrook to approve the Heating Fuel Bid**

**Seconded by Mike Downing**

**Vote: Unanimous**

Approve the Snow Plowing/Removal Bid - John Hawley reviewed three bids and recommendations.

**Motion by Mike Downing to approve the Snow Plowing/Removal Bid**

**Seconded by Elizabeth Martin**

**Vote: Unanimous**

**11.0 OLD BUSINESS: (45 minutes)**

Futures Task Force - Amy Hediger presented, having served as the facilitator of the Futures Task Force, information on the work of the task force, which has been public and available. The presentation captured the key points and set up a recommended workflow for the next steps as the Board takes on the work moving forward. To view the presentation and discussion in its entirety, please view the recording of the 9/11/23 meeting.

**Motion by Joe Parent** for Todd Sanders to get quotes and review associated costs for potential projects.

**Seconded by Emily Rinchich**

**Vote: Yes 14, No 1 (Steve Holbrook)**

Board will meet on October 16th rather than October 2nd.

**Motion by Melanie Harvey to meet on October 16th rather than October 2nd.**

**Seconded by Patrick Irish**

**Vote: Unanimous**

Establish a Steering Committee responsible for providing leadership and momentum to the School Board during their deliberation to a final decision.

**Motion by Joe Parent to establish a Steering Committee**

**Seconded by Patrick Irish**

**Vote: Unanimous**

**Motion by Christine Downs to extend the Personnel and Finance Committee to one hour and adjust the Ed Policy Committee accordingly.**

**Seconded by Sarah Robinson**

**Vote: 12 Yes, 3 Abstain (AS, SH, PI)**

* Public Comment (15mins) - Whitney King-Buker, Steve Robinson - to view the public comments in its entirety, please view the recording of the 9/11/23

**12.0 POLICIES: (10 minutes)** None

**13.0 REPORTS TO THE SCHOOL BOARD:**

Student Representative: **(5 minutes) -** fall sports are underway, Student Representative Board is adding members,

Homecoming planning underway.

Report of the School Board Chair: **(5 minutes)**

* Maine School Board Association Resolutions (Attached) - provided overview
* 23-24 School Board Meeting Dates (Revised-6-10-24)
* Opening Day Update - appreciation for positive first day
* Board Self-Evaluation - will be shared with board members
* Attendance - encourage board members to attend municipal council meetings

**14.0 ADMINISTRATIVE INFORMATION:**

ATeam Reports (EA mins) - appreciation for the thorough Ops report done by John Hawley

**15.0** **COMMUNICATIONS:**

**16.0 HANDOUT:** None

**17.0 EXECUTIVE SESSION:** None

**18.0 ADJOURNMENT**:

**Motion by Mike Downing to adjourn at 8:36pm**

**Seconded by Steve Holbrook**

**Vote:** **Unanimous**

Respectfully submitted,

Todd E. Sanders