

Our Mission is to prepare and support all students within a culture of excellence to do their best and to be their best, so that each can be a successful contributing citizen, able to adapt to change and to successfully respond to the future.

**RSU #16**  
Mechanic Falls \* Minot \* Poland  
**The 10<sup>th</sup> Regular School Board Meeting**  
for 2018-2019 was held  
Monday, May 14, 2018  
**6:30 p.m.**  
**Poland Regional High School**

# MINUTES

**PRESENT:** Steve Holbrook, Laura Hemond, Norm Beuparlant, Tina Love, Melissa Hodgkin, Leonard Lamoreau, Ed Rabasco, Mary Martin, Joe Parent, Jennifer Boenig, Jack Wiseman, Lisa Dulac, Julie Rioux, Aaron Ouellette, Norm Davis, and student representatives, Gavin Bourgoin, and Jordan Gregory

**ABSENT:** Leonard Lamoreau, Tina Love

**1.0 CALL TO ORDER:** Mary Martin, Chair. Mary called the meeting to order at 6:31 P.M. with the Pledge of Allegiance and reading of the mission statement. We then observed a moment of silence and recognition in honor of Sheriff Dennis Sampson for his service to RSU 16 and the community.

**2.0 PUBLIC PARTICIPATION: (10 minutes)**

**3.0 RECOGNITIONS/ACKNOWLEDGEMENTS: (5 minutes)**

- Congratulations to Tyler Robbins, Lucas Kelly, and Willa Galipeau-Eldridge who qualified for National History Day in Washington, D.C. The three students are currently working with their families to fundraise for their trip.
- Congratulations to Teacher of the Year, Katie Toothaker
- Congratulations to Kelly Whitten & Jonathan Graffius for putting on a great Art Show at Elm Street School.

Jen Boenig and Joe Parent attended Underclassmen awards last Tuesday.

Julie Rioux reported that Minot Consolidated's walking program for the kids is growing.

Melissa Hodgkin attended Elm Street's Art Show.

Norm Beuparlant attended the PCS Kindergarten Art Show

Norm Davis participated in the Poland Selectperson's meeting as a Board representative.

**4.0 AGENDA ADJUSTMENT:**

**5.0 PRESENTATION: (10 minutes)**

- National History Day (NHD) Projects – Tyler Robbins, Lucas Kelly, and Willa Galipeau-Eldridge explained NHD, the process and competition. They presented a sample of their websites and shared about fundraising efforts for their upcoming trip to Washington DC, June 10-14.

**6.0 CONSENT AGENDA INTRODUCTION: (5 minutes)**

Motion: by Norm Beuparlant to accept the consent agenda as put forth.

Seconded: by Julie Rioux

Vote: unanimous

Approve 9<sup>th</sup> Regular Meeting Minutes 4-9-18

Sub Committee May Minutes (no meeting in April) – attached

- Operations

- Personnel & Finance

Friends of RSU 16 Minutes - attached

Superintendent Search Committee Minutes (4/18; 4/25; 5/2) - attached

Notification of New Hires:

- Ed Tech II, Halsey Copp – PCS
- Amy Vallee, Food Service Specialist – PRHS
- Michelle Michaud, Ed Tech II - ESS

Notification of Resignations:

- Jason Thornton, DPath Coordinator – PRHS
- Megan Botellio, Teacher – ESS/MCS
- Erin Kennedy, Teacher – WMS
- Lynn Savage, Teacher – ESS
- Susan Harmon - ESS
- Laurie Camire, Secretary – PCS
- Susan Dauchand, Ed Tech II – PCS
- Lexi Triggiani, School Counselor - PCS

Notification of Retirement: none.

#### 7.0 ACCEPTANCE OF THE FINANCIAL STATEMENT: (10 minutes)

Approve Financial Statement of April 2018

Motion: by Ed Rabasco to accept the Financial Statement

Seconded: by Norm Beuparlant

Vote: Unanimous

Discussion: Aaron asked for clarification on the Improvement of Instruction line. Julie asked about specialists and whether they could take courses as well. Tina explained about graduate level coursework.

#### 8.0 SUPERINTENDENT'S REPORT: (20 minutes)

- Budget Update
- Regionalization – Lewiston Schools have re-joined the regionalization effort.
- Transition Work – Hiring has been a focus, along with evaluations, grant work, and budget communication.
- Notification regarding roof work PRHS/WMS. Bids have been requested from the two roof inspection consultants in the State. Tina stated that this notification should have come before the full Board, not just the sub-committee.
- Graduation dates
  - PRHS – June 10<sup>th</sup> @ 4:00 p.m.
  - WMS – June 20<sup>th</sup> @ 6:00 p.m.
  - Adult Ed – June 1<sup>st</sup> @ 6:30 p.m.

#### 9.0 NEW BUSINESS: (15 minutes)

**To approve nurse substitute rate at \$120/day**

Motion: by Norm Beuparlant to approve raising the nurse substitute rate to \$120/day

Seconded: Julie Rioux

Vote: Unanimous

*Discussion:* Tina referenced listserv discussion about what other area districts are paying their nurse substitutes and how this recommendation came to be made to the sub committee. This would be effective on July 1. Norm D asked about how many days we typically need subs for nurses. Tina did not have this information but said the impact on the budget would be relatively small due to the few nurses we have.

**To approve the purchase of 2 school buses**

Motion: by Norm Beuparlant to accept the bids for both buses

Seconded: Lisa Dulac

Vote: Unanimous

*Discussion:* The buses would be for this year. Tina explained the process of the lease and how they would be fully paid for by the State after 5 years. Tom explained the bid process/results and answered Aaron's question about fuel comparisons (gas, diesel, LP).

**To approve ESS Principal nomination – Jess Madsen**

Motion: by Julie Rioux to accept Jess Madsen as ESS Principal

Seconded: Melissa Hodgkin

Vote: Unanimous

**To approve MCS/ESS School Counselor nomination – Andrew O’Connell-Shevenell**

Motion: by Julie Rioux to accept Andrew O’Connell-Shevenell as MCS/ESS School Counselor

Seconded: Lisa Dulac

Vote: Unanimous

**To approve ELA/SS teacher nomination, Abigail Moore – WMS**

Motion: by Norm Beuparlant to approve ELA/SS teacher nomination, Abigail Moore for WMS

Seconded: Lisa Dulac

Vote: Unanimous

**To approve Science teacher nomination, Noah Collins – PRHS**

Motion: by Lisa Dulac to approve Science teacher nomination, Noah Collins, as the new science teacher at PRHS

Seconded: Jack Wiseman

Vote: Unanimous

**To appoint teachers to a 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> year probationary contract**

Motion: by Ed Rabasco to appoint teachers to a 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> year probationary contract

Seconded: Norm Beuparlant

Vote: Unanimous

*Discussion:* Tina made a correction to the 3<sup>rd</sup> year probationary list in the board packet, removing Kayla Marston’s name.

**To approve converting parking lot lamps at PRHS/WMS**

Motion: by Jack Wiseman to approve converting parking lot lamps by NorthLights Electric at PRHS/WMS

Seconded: Norm Beuparlant

Vote: Unanimous

*Discussion:* Craig Worth shared his work on getting proposals for turning the lamps to LED, which is to be done by June 30. He is also hopeful that the district will receive some rebate money from Efficiency Maine.

**To approve FY 18-19 budget proposal to be presented at town meetings**

Tina addressed the inclusion of a SRO Officer in the proposed budget; an unexpected increase in Kindergarten numbers at PCS which prompts the likelihood of needing a fourth kindergarten teacher there; addition of days for a part time staff member is needed at the high school.

Motion: by Ed Rabasco to add \$50,000 to the regular instructional line for a kindergarten teacher at PCS.

Seconded: Julie Rioux

Vote: 12 in favor. Steve Holbrook and Jack Wiseman abstained. Motion carries.

Motion: by Lisa Dulac to approve FY 18-19 budget proposal to be presented at town meetings

Seconded: by Julie Rioux

Vote: 13 in favor. Steve Holbrook opposed. Motion carries.

*Discussion:* Regarding the SRO, Norm Beuparlant and Norm Davis would like to have more information about County needs and grant details. Norm B. said there are too many questions such as needs for summer. He questioned whether or not this can happen this year and asked if we should leave it in the budget as stated with current allocation. Aaron stated that we don’t have all of the grant details and said it was the intent of the committee and community members to leave the funds in the budget and continue to work on it. Jen Boenig suggested that we need to have additional conversation with the sheriff’s office.

Regarding a suggestion that this be placed in a separate article, Tina and Stacie explained that the State has cost centers to be used and another cost center cannot be created. It is now in Article 5, Students and Staff Support.

Ed Rabasco asked if there was a reason as to why the district isn’t fully funding the position. Tina said we wouldn’t have work for the SRO officer in the summer and vacations so these positions are typically shared with a town or county.

**To approve/sign the 2018-2019 Budget Warrant. Stacie indicated that Articles 1, 13 and 14 will all increase by \$50,000.**

Motion: by Ed Rabasco to approve/sign the 2018-2019 Budget Warrant Articles with the addition of \$50,000.

Seconded: by Julie Rioux.

Vote: 13 in favor. Steve Holbrook opposed. Motion carries.

**To approve/sign the 2018-2019 Budget Validation Referendum Warrants**

Motion: by Jack Wiseman to approve/sign 2018-2019 Budget Validation Referendum Warrants

Seconded: by Lisa Dulac

Vote: Unanimous

**To approve stipend pay for special sub committees: (negotiations, superintendent evaluation, superintendent search, community advisory and budget)**

Motion: by Steve Holbrook to approve stipend pay for special sub committees

Seconded: Lisa Dulac

Vote: Unanimous

**10.0 OLD BUSINESS:**

**11.0 POLICIES: 1<sup>st</sup> & Final Reading**

JICJ – Student Use of Cell Phones & Other Electronic Devices

Cari Medd explained the policy's purpose and opportunity for student education. She answered questions about specific areas where it could be applied and reminded the group that other policies may be better suited than this one to address some public situations. Tina added to the discussion through the lens of privacy rights of others and legal ramifications.

Motion: by Melissa Hodgkin to approve 1<sup>st</sup> and final reading of Policy JICJ.

Seconded: by Norm Beuparlant

Vote: Unanimous

**12.0 REPORTS TO THE SCHOOL BOARD:**

**Student Representatives: (5 minutes)**

Gavin reported out on the Celebration of Learning, NHS Ceremony, Underclassman Awards Night, Prom, and Teacher Appreciation Week. Jordan shared about her Senior Celebration. Then she told the group about the upcoming Talent show, Band & Chorus concert, 'Kindest Rocks' project, and events specific to Seniors: class trip, parade, assemblies and graduation.

**Education Policy Committee: (5 minutes)**

May Minutes attached (no meeting in April)

Topics covered by the committee: JICJ on cell phones, process to get feedback from staff exiting the district, clarifying the chain of command, parent handbook.

Jack also shared his need to step down from the Board and conveyed his positive experience to everyone.

**Report of the School Board Chair: (5 minutes)**

- Superintendent Search Committee Meeting Update: Mary Martin shared that 102 people responded to the request to represent their communities. One was selected from each. Seven Board members and District Staff are on the Committee. Mary asked the Board members to hold June 6 at 6pm open for an Executive Session at Elm Street School. She is hoping they will have a candidate to put forward to the full Board at the next meeting on June 11. She stated that an Interim Superintendent may be needed for a short time depending on the candidate selected and when they would be able to start.
- June Reception for Retiring Teachers at 6pm.
- Attendance
- LRP/Board Governance – refer to handouts

**13.0 ADMINISTRATIVE INFORMATION:**

A Team Reports

*Discussion:* Mary commented on the 'Sentencing program' and the help it has been in getting summer work done in buildings throughout the district.

**14.0 COMMUNICATIONS:**

**15.0 HANDOUTS:**

LRP Publications April 2018

**16.0 EXECUTIVE SESSION:**

To enter into Executive Session regarding personnel issue pursuant under 1 M.R.S.A. § 405 (6) (A)

Motion: by Steve Holbrook to enter into Executive Session at 8:25 p.m.

Seconded: by Lisa Dulac

Vote: Unanimous

***Open session reconvened at 8:45 p.m.***

Motion: by Norm Beauparlant to approve 2-year contract for the Transportation Director

Seconded: by Ed Rabasco

Vote: 1-12 (Norm Beauparlant)

Motion: by Steve Holbrook to take no action on current contract

Seconded: none

Motion: by Julie Rioux to approve a 1-year contract for the Transportation Director

Seconded: by Melissa Hodgkin

Vote: 11-2 (Steve Holbrook opposed; Aaron Ouellette abstained)

**17.0 REMINDER:**

**18.0 ADJOURNMENT:**

Motion: by Steve Holbrook to adjourn at 8:51pm.

Respectfully submitted,

Tina Meserve