

Our Mission is to prepare and support all students within a culture of excellence to do their best and to be their best, so that each can be a successful contributing citizen, able to adapt to change and to successfully respond to the future.

RSU #16
Mechanic Falls * Minot * Poland
The 8th Regular School Board Meeting
for 2018-2019 was held
Monday, March 12, 2018
6:30 p.m.
Poland Regional High School

Minutes

REVISED
3.0
PRHS Athletes
12.0 (LH)

Members Present: Mary Martin, Joe Parent, Jennifer Boenig, Aaron Ouellette, Jack Wiseman, Stephen Holbrook, Laura Hemond, Norm Beauparlant, Norm Davis, Leonard Lamoreau, Julie Rioux, Tina Love, Melissa Hodgkin, Edward Rabasco Jr., Lisa Dulac (left early, ill)

Members Absent:

Student Representative Present:

REMINDER: Superintendent's Evaluation Committee meeting at **5:30 p.m.** PRHS Conference Room

1.0 **6:10 p.m.**

CALL TO ORDER: Mary Martin, Chair

Mary called the meeting to order at 6:10 pm.

1.1 **EXECUTIVE SESSION:**

To enter into Executive Session regarding personnel issue pursuant under 1 M.R.S.A. § 405 (6) (A)

Motion: by Steve Holbrook to enter into Executive Session regarding personnel issue pursuant under 1 M.R.S.A. § 405 (6) (A) at 6:10 p.m.

Seconded: by Julie Rioux

Vote: Unanimous

6:30 p.m. Open session reconvenes

Pledge of Allegiance & Mission Statement

2.0 **PUBLIC PARTICIPATION: (10 minutes)**

Marybeth Taylor thanked the committee for the no balloon payment and thanked the Communication Committee for all their hard work.

3.0 **RECOGNITIONS/ACKNOWLEDGEMENTS: (5 minutes)**

Congratulations Sam Stone, Valedictorian

Congratulations Rachel Kuklinski, Salutatorian

Congratulations Bailee Kinney, Principal's Award Honoree

Congratulations Emma Galipeau-Eldridge, National Merit Scholarship Award Finalist

Congratulations to Optimist student of the month PRHS Senior, Katelyn Dufour

Congratulations to Katie Toothaker for being nominated as Androscoggin Teacher of the Year.

❖ Wear your Knight's Nation T-Shirt to celebrate PRHS's athletes

Girls Basketball:

- Nathalie Theriault: 1000pts: First in school history.
- Morgan Brousseau: Varsity Club
- 7 seniors on WMC All-Academic Team
- Class B South Semi-Finalist.

Boys Basketball:

- Class B South Sportsmanship Award

Indoor Individual Track State Qualifiers:

- Madison Wants
- Katelynn Greene
- Faith Davis
- Samantha Halmos
- Maddie Goss
- 6 WMC All-Academic

4.0 AGENDA ADJUSTMENT:

5.0 PRESENTATIONS:

Report of the Communication Advisory Committee: (15 minutes): The committee put together a presentation of the recommendations from the committee. The purpose of the committee was to define the communication gaps that currently exists between board, staff and community. The team would make recommendations to close the gap. The team would focus on clarification of roles, policies, information sharing and other topics. There was representation of board members, staff members and community members from the three towns. The team used the Strategic Plan as a framework to identify the ideal state, current state, and recommendations for how to get to the ideal state.

- B.2 (Maintain a Supportive, Collaborative and appreciative Work Environment and Culture) Recommendations: 1. Establish a process for those who have gone through the chain of command and issues are not resolved. 2. Create a subcommittee to develop a staff survey, which would be implemented and reviewed by the board on an annual basis. 3. Develop a standardized process with exit interviews, and ensure that results are shared with the board on a regular basis.
- C.1 (Community Engagement, Information Exchange, and One-District Thinking) Recommendations: 1. Update/replace the website. 2. Create new ways to share new and updated information.
- E.4 (Engage effectively with local and state leaders) Recommendations: 1. Create expectations/opportunity for each school board member to be in a school twice during a school year (not just home town school); for example, at a school function. 2. Create a student survey for all grades to be reviewed by school board and aggregate data made public.
- E.5 (Engage Effectively with Local and State Leaders) Recommendations: 1. Allow for school board members to go to select or town meetings on a rotating basis in lieu of a school board meeting, if needed. 2.. Quarterly meetings on current issues with local leaders to include pertinent law enforcement, fire/rescue and local business managers (i.e.-opioid crisis/other health issues; emergency preparedness; building projects; budget meetings/updates; utilize available resources).

Discussion: Addition on the agenda for the next Educational Policy Committee meeting so that they can bring back a plan for the next meeting.

Motion: by Norm Beuparlant to accept the report by the Communication and forward it to the Educational Policy Committee

Seconded: by Norm Davis

Vote: Unanimous

6.0 CONSENT AGENDA INTRODUCTION: (5 minutes)

Approve 7th Regular Meeting Minutes 2-12-18

Motion: by Ed Rabasco to approve 7th Regular Meeting Minutes 2-12-18

Seconded: by Norm Beuparlant

Vote: 13-1 abstention

Sub Committee Minutes – attached

- Operations
- Personnel & Finance
- Educational Policy

Notification of New Hires:

- Melissa Bellaire, Bus Driver
- Jake Webb, Coach JV Baseball – PRHS
- Shane Wilson, Coach MS Baseball - WMS

Notification of Retirement:

- Sheryl Walters, Teacher – WMS
- Janice Rawson, Teacher – MCS
- Carla Lake, Ed Tech - ESS

Notification of Resignations:

- Melissa Wing, Bus Driver

7.0 ACCEPTANCE OF THE FINANCIAL STATEMENT: (10 minutes)

Approve February Financial

Motion: by Norm Beauparlant to approve the February Financial

Seconded: by Julie Rioux

Vote: Unanimous

Discussion: Question about the liability insurance doubling. Tina stated that this was due to the cyber insurance.

8.0 SUPERINTENDENT'S REPORT: (20 minutes)

- Regionalization: Reviewed the Interlocal Agreement with the other districts. The superintendents would be the governing board. Each director would have one vote, which would keep it so that the district doesn't get over powered. Functions could include 3-5-year programming. There would be a grant that would start them off. Substitutes, food service and a leadership academy would also be other possible opportunities that could be considered. Lewiston would be the fiscal agent, and for the first year they could also be the ????. We can be a member, but purchase nothing which allows us to not always be locked in forever. The amount paid by the district will be based on the percentage attending population, not equal shares per member. The budget for the first year was shared.

Motion: by Julie Rioux to allow Mary to approve the Interlocal Agreement for a Regional Service Center barring any major changes to the agreement.

Seconded: by Steve Holbrook

Vote: Unanimous

- Budget Update
- Legislative Action
- Safety Update: We have communicated with parents regarding safety planning steps. There may be students participating with the walkout on Wednesday. The goal is for safety, and so local law enforcement will be present. There are steps in place to hopefully keep students in the building, but there are things in place to maintain safety if they do go outside.

9.0 NEW BUSINESS: (15 minutes)

Approve Social Worker nomination – Tracy Comeau, ESS

Motion: by Norm Beauparlant to approve Social Worker nomination

Seconded: by Jack Wiseman

Vote: Unanimous

Approve 2018 – 2019 School Calendar

Motion: by Steve Holbrook to approve 2018-2019 School Calendar

Seconded: by Jack Wiseman

Vote: Unanimous

Food Service – Transfer of funds: At our last meeting our auditor recommended for the district to transfer \$172,000 from fund balance to Food Service budget to cover the cost of the debt for unpaid bills. This is a requirement by the state at some point. This is something that would have to be put out to voters.

Motion: by Ed Rabasco to approve Food Service- \$172,000 from Fund Balance to Food Service to cover the debt.

Seconded: by Julie Rioux

Vote: Unanimous

Financial statement report: At the Finance Committee it was recommended that there be a summary page for the financial reports in place of the full financial statement each month. The Finance Committee would look closely at the finances at their meeting and the school board would get the summary, unless they want to receive the full statement.

The other option would be to receive the statement in an email. Perhaps they could be posted on the website or have a school board drive. If the packet was sent out electronically then it would save money in mailings.

Motion: by Tina Love to approve that the financial statement summary report be added to the packet and have only the Finance Committee review the full financial statement at their meeting.

Seconded: by Norm Beauparlant

Vote: 13-1 (Aaron Ouellette opposed)

10.0 OLD BUSINESS:

11.0 POLICIES:

12.0 REPORTS TO THE SCHOOL BOARD:

Student Representatives: (5 minutes)

Report of the Communication Advisory Committee: (5 minutes)

Report of the School Board Chair: (5 minutes)

- Mike Downing elected Minot School Board rep 3-year term as of July 1, 2018 replacing Tina Love
- Lisa Dulac re-elected for a 3-year term – expiring 2021
- Laura Hemond re-elected for a 1-year term – expiring 2019
- Board member's term expiration
 - Melissa Hodgkin (McF 6/18)
 - Jen Boenig (McF 6/18)
 - Leonard Lamoreau (Poland 6/18)
 - Norm Davis (Poland 6/18)
 - Norm Beauparlant (Poland 6/18)
- Attendance
- LRP/Board Governance

13.0 ADMINISTRATIVE INFORMATION:

A Team Reports

Discussion: Thank you to the Poland Fire Department for providing training to middle school students. Amy has been able to purchase books for curriculum.

14.0 COMMUNICATIONS:

15.0 HANDOUTS:

LRP Publications February 2018

Discussion: The Newsletters are a great resource and would be helpful to have them as a new board member. The past Newsletters could be scanned in and shared in a Drive.

16.0 EXECUTIVE SESSION:

17.0 REMINDER:

18.0 ADJOURNMENT:

Motion: by Steve Holbrook to adjourn at 8:03 p.m.

Respectfully submitted,

Tina Meserve