

Our Mission is to prepare and support all students within a culture of excellence to do their best and to be their best, so that each can be a successful contributing citizen, able to adapt to change and to successfully respond to the future.

**RSU #16**  
Mechanic Falls \* Minot \* Poland  
**The 4<sup>th</sup> Regular School Board Meeting**  
for 2017-2018 was held  
**Monday, November 13, 2017**  
**6:30 P.M.**  
**Poland Regional High School**

# Minutes

Members Present: Mary Martin, Joe Parent, Jennifer Boenig, Aaron Ouellette, Jack Wiseman, Stephen Holbrook, Laura Hemond, Norm Beauparlant, Norm Davis, Leonard Lamoreau, Julie Rioux, Tina Love, Melissa Hodgkin, Edward Rabasco Jr.,

Members Absent: Lisa Dulac

Student Representative Present: Jordan Gregory

**1.0 CALL TO ORDER:** Mary Martin, Chair called the meeting to order at 6:31 p.m.  
Pledge of Allegiance & Mission Statement

**2.0 PUBLIC PARTICIPATION:** (10 minutes)

**3.0 RECOGNITIONS/ACKNOWLEDGEMENTS** (5 minutes)

- Field Hockey Regional Runners Up
- Optimist Student of the Month – Cadence Peters, PCS 6th Grader
- Bus drivers for their extra efforts to get all students to school during the outage.

**4.0 AGENDA ADJUSTMENT:**

**5.0 PRESENTATION:**

**6.0 CONSENT AGENDA: (Introduction, Mary Martin)** (5 minutes)

Approve 3<sup>rd</sup> Regular Meeting Minutes 10-16-17

Motion: by Norm Beauparlant to approve 3<sup>rd</sup> Regular Meeting Minutes 10-16-17

Seconded: by Jack Wiseman

Vote: Unanimous

Notification of resignations:

Maureen Heath – Food Service, PRHS

Mitsie McKellick – Ed Tech, ESS

Judith Walker – Ed Tech, PCS

Sub Committee Minutes – attached

Friends of RSU 16 Minutes - attached

**7.0 ACCEPTANCE OF THE FINANCIAL STATEMENTS:** (10 minutes)

Approve September & October Financial

Motion: by Steve Holbrook to Approve September & October Financials

Seconded: by Norm Davis

Vote: Unanimous

Highlights from the financial statement: Liability costs have increased because we added security protection for technology. Business office is overspent for a conference. PCS special education substitute lines are overspent due to substitutes covering ed tech positions that have not been filled. Transportation insurance is higher because we have

three (3) new busses. System-wide operations show that salt and sand has been purchased for the year. Food Service has made money.

## **8.0 SUPERINTENDENT'S REPORT: (15 minutes)**

Vote and next steps - Vote passed. Tina thanked the committee who worked on the project. Working on a contract to move forward. John is working with the Bond Council for the funding. Discussed options for the balloon. Once there is a timeline, it will be put to the board to decide whether to delay or get the students in as soon as possible. The last part of the process is that the Building Committee will be disbanded and an oversight committee will be formed. Two board members, Norm Davis and Norm Beauparlant, volunteered to be on the oversight committee.

Superintendent Goals- Align with the board goals and the strategic plan. A copy of the goals was presented to the board.

Motion: by Steve Holbrook to accept the superintendent goals

Seconded: by Julie Rioux

Vote: Unanimous

MSMA – 3 Resolutions:

Support of public education

Make sure students know what research shows that they need in order to be successful in college.

Shared the College Ready Indicators with the board. Goal would be that by 2022 every child will get a College Ready Reader Report and there will be a summary of how many students are ready for college district-wide.

Position on rewriting proficiency-based diploma.

Policy requires board notification of grants/gifts received. Denise McKew- Kidney Table (\$475), Katie Toothaker-Supplies (\$400), Valerie Young (\$500), Mary Wallace-Wellness Grant (\$300). Total- \$1,675 in donations.

## **9.0 NEW BUSINESS:**

Vote: That the Computation and Declaration of Votes dated November 13, 2017 and attached hereto be approved.

Motion: by Norm Beauparlant that the Computation and Declaration of Votes dated November 13, 2017 and attached here to be approved.

Seconded: by Jack Wiseman

Vote: Unanimous

Vote: That the Computation and Declaration of Votes be entered upon the records of Regional School Unit 16.

Motion: by Julie Rioux that the Computation and Declaration of Votes be entered upon the records of Regional School Unit 16.

Seconded: by Norm Beauparlant

Vote: Unanimous

Discussion: Minot 360 yes/360 no, Mechanic Falls 343 yes/398 no, Poland 812 yes/704 no

Vote: That a certified copy of the Computation and Declaration of Votes be sent to each of the municipal clerks within the RSU.

Motion: by Jack Wiseman that a certified copy of the Computation and Declaration of Votes be sent to each of the municipal clerks within the RSU.

Seconded: by Norm Beauparlant

Vote: Unanimous

## **10.0 OLD BUSINESS: (30 minutes)**

Strategic Plan – attached

Discussion: B.3.c- Establishing indicators for career and college readiness. Is there a tool that can be used in order to be able to speed the process up? Cari discussed structures that need to be in place for the capacity to be able to address things like community service. Are there grants to help get this set up? There may be additional resources others aren't aware of, such as Chamber of Commerce. C.1.a- Added "engage and recruit students to assist the district/school in community communications, public relations and advocacy." Discussed if there are some items that can be taken out because it is now standard practice. C1.a and b could come together to cover community engagement and input, and the first bullet could be taken off. Standard practice of the budget could be pulled out (C.1.d). C.1.e has been added

pertaining to the proactive piece of releasing information from the district. D.2.b there was a change to include the expectation of the bus drivers participating in the trainings for PBIS. Board Expectations and Culture has been updated to include annual review of expectations, determine professional development for board members, interaction with stakeholders, familiarity with policies and review and acceptance of board's norms. Discussion about if it would be

more appropriate under new Board Orientation and could come out of the strategic plan. New Board Orientation could then be a workshop for all to review the job description. Suggestion of having one section that includes this information. The work has been done through committee work to allow for the process to go quicker. Prioritize the items on the strategic plan. If something comes off, determine where it would go so that it doesn't get lost. Review by committee to determine if there is standard practice that could be placed on an ongoing plan.

Board Goals – attached

**Discussion:** Strategic Plan change to look at the process and decide what the process should be. There have been newsletters with updates and items accomplished. The goal needs to be restated and Mary will work on it for the next meeting.

#### 11.0 **POLICIES: (20 minutes)**

Approve first & final reading of the following policies:

BCB – Conflict of Interest

DJ – Bidding/Purchasing Requirements

DJH – Purchasing & Contracting: Procurement Staff Code of Conduct

DN – School Properties Disposition (signature page updated)

Motion: by Steve Holbrook to approve first & final reading of the above policies with the change on DJ.

Seconded: by Norm Beuparlant

Vote: Unanimous

**Discussion:** DJ. III. Competitive Bid Procedures. F-Awards- Change to the lowest (*responsible*) bidder.

#### 12.0 **REPORTS TO THE SCHOOL BOARD:**

**Student Representatives:** Shared a video of Richard Blanco who will be the 2018 graduation speaker (spoke at President Obama's Inauguration).

The wording of the depiction of firearms on clothing. It didn't get passed the first round, but will be re-submitted for further consideration after changes.

Highlighted the blood drive for Whittier Middle School.

#### **Report of the School Board Chair: (15 minutes)**

Superintendent Evaluation:

- Julie Rioux, Joe Parent and Jack Wiseman will work with Mary on the Superintendent Evaluation.

Conference Report – MSBA Adopted Resolutions

- Redefining Ready was the opening presentation and the closing presentation was the president of Thomas College. Legislative Advocacy Training for School Board Members was one of the sessions that was attended and will provide the board more information on how to advocate with legislation. Legal issues for a school board member - public statements that may deface someone or Facebook posts was one way that board members could be personally liable for something that doesn't get covered by the districts' liability. Another session on community outreach. Promoting Public Education and Correcting Incorrect Information- get ahead of information and promote public schools. Discussion around concerns relating to regionalization. Financial impact would be greater than what was originally thought.

Attendance

- Attendance has improved since it has become a goal.

LRP/Board Governance

#### **Report of the Communication Advisory Committee: Tina Love (10 minutes)**

Minutes attached

**Discussion:** Joe Parent will fill in for Norm Beuparlant at the next meeting, as he will not be present.

#### 13.0 **ADMINISTRATIVE INFORMATION – REPORTS TO THE SUPERINTENDENT:**

A Team Reports

#### 14.0 **COMMUNICATIONS:**

#### 15.0 **HANDOUTS:**

LRP Publications October 2017

#### 16.0 **EXECUTIVE SESSION:**

To enter into Executive Session regarding contract discussion – Transportation Director pursuant under 1 M.R.S.A. § 405(6)D

Motion: by Ed Rabasco to enter into Executive Session regarding contract discussion – Transportation Director pursuant under 1 M.R.S.A. § 405(6)D at 8:34 p.m.

Seconded: by Julie Rioux

Vote: Unanimous

**Open session convened at 8:55 p.m.**

Motion: by Julie Rioux to extend contract to June 30, 2018

Seconded: by Tina Love

Vote: 13-1 (Steve Holbrook)

**17.0 REMINDER:**

**Sign Policy IHBEAA** (RSU 16 LAU PLAN) (only signature page revised)

**18.0 ADJOURNMENT:**

Motion: by Steve Holbrook to adjourn at 8:58 p.m.

Respectfully submitted,

Tina Meserve