

RSU 16 Safety Committee
MINUTES
Thursday, November 9, 2017
9:00 AM
Central Office – Conference Room

Members in Attendance: Tony Bennett, Gary Purington, Holly Day, Melanie Judd, John Hawley
Members Unable to Attend: Michelle Smith, Ellen Dore, Don King, Tom Kelly, Stacie Field

Item 1: Previous Meeting Minutes

John reviewed the meeting notes from the March meeting. A couple of follow-up items that still are outstanding:

- Tony & Don – Assess the bleachers at the high school for securing the underside
- Tom – Filling in the drain pit in the bus garage

There was a conversation started at the last meeting regarding the necessity of Narcan availability in the schools. Carol Brocker and Ryan Patrie, who are no longer with the district, were tasked with looking into this issue to see what other schools were doing. Melanie weighed in on this, as she had recently attended training on Drug Identification for Education. Trainers have indicated that there is very little harm to a patient in the event of unnecessary administration, the expense is minimal, but the lifesaving aspect is vital in areas where EMS response is timely. The ability to receive a rapid response at the high school may not necessitate the need for Narcan at that building, or at PCS; however, ESS and MCS are both in areas where an EMS response will be delayed due to the unstaffed fire departments in their towns. Melanie is working on a proposed policy, will run it by the nursing staff and present to the Safety Committee for their review.

Item 2: Fire Alarm Review of October 31, 2017

John explained that a fire alarm activation at the high school / middle school, due to a faulty detector in the elevator shaft, came in at the same time students were arriving at school. The timing created a little chaos with student transportation, parents dropping off students and building access. Cari had called for a debriefing later that same day and concerns were raised on how to deal with this in the future. A follow-up meeting to discuss this further will be scheduled. John will bring the information to the next safety committee meeting.

Item 3: Accident Review:

The committee took a look at all the reported injuries to employees in the last two quarters:

Workplace injuries for March through May

1. Employee received water burn to the arm while reaching into a steamer to remove food
2. Employee was hit and scratched by a student (X6)
3. Employee fell against the wall while changing a tire and the tire landed on leg and foot
4. Employee grabbed by student digging nails into employee's arm
5. Employee hit by student with fists to lower back
6. Employee banged finger on doorjamb while carrying a box
7. Employee had hair pulled by agitated student
8. Employee fell outside when stepped on rock
9. Employee pushed by student who used their feet, causing employee to fall on tailbone
10. Employee hit in mouth with a football while on recess duty
11. Employee had student push her knee backward
12. Employee hit on head from falling clock
13. Employee slipped and fell outside injuring hip
14. Employee rolled ankle while walking students to the bus
15. Employee hit in the face when paper towel holder unexpectedly opened

Workplace injuries from September through October

1. Employee grabbed and scratched by student
2. Employee was kicked in the leg by agitated student
3. Employee punched in the face by agitated student
4. Employee fell outside when a student she was assisting wrapped his leg around hers
5. Employee missed a step and fell on the bus stairs
6. Employee tripped on a metal grate
7. Employee fell to her knees when escorting an agitated student
8. Employee pinched finger against a wall when student opened a door
9. Employee scratched by agitated student (X3)
10. Employee bent the wrong way when assisting a student injuring her back
11. Employee injured wrist when lifting a full milk crate
12. Employee slipped on a piece of fruit on the floor and fell injuring head
13. Employee has re-occurring shoulder pain from repetitive motion related to operating a bus
14. Employee suffered a hand injury while assisting a student
15. Employee bit by agitated student
16. Employee injured shoulder while working overhead on a bus
17. Employee cut thumb while assisting a student to get dressed
18. Employee slipped on fruit on the floor falling to both knees
19. Employee collided with two running students knocking her to the ground

It was noted that many of the scratching injuries to staff were from a single student. Holly stated that they had purchased Kevlar sleeves for staff to wear as protection. The sleeves seemed to agitate the individual student who was responsible for most of the scratching injuries. The student has since been placed out of the district.

The only other items that the committee felt may need further review for safety compliance were items 3, in the last quarter and items 6 and 16 in the last. John will follow up on these. The metal grate that was the culprit in 6 has since been repaired.

Student injuries were also discussed for the last quarter of last school year, but of the thirty-one injury reports, only one might have been the result of a safety violation. John will talk with Trevor Tidd to see if the committee needs to be concerned about an injury from a sanding machine.

Item 4: Christmas break facility inspections

John, Tony, and Gary will conduct facility inspections over Christmas break the same as last year. John suspects that we are due for our annual risk management inspections at any time.

Non-Agenda Items:

Holly asked if maintenance was ready for the plowing and sanding season. Gary and Tony stated that they were. John identified who the plowing contractors were and for which locations they were responsible. Sanding and salting will remain an in-house responsibility so that we can keep up with prolonged weather events when school is in session.

Melanie asked for some clarification regarding injury reports, because currently each of the nurses is doing something different in regards to taking reports, which forms are being filled out and where reports are to be stored. John will request a meeting with Lance Lemieux, our risk management rep from MMA, Melanie, and Carol Depot for guidance.

Next Meeting: February 2018