

RSU #16 (Mechanic Falls, Minot, Poland)

Policy Code: EBCA

Adopted: September 2004

Revised: November 2010

Comprehensive Emergency Management Plan

PHILOSOPHY:

The RSU #16 School Board is committed to ensure the safety and wellbeing of students, staff and the community in times of emergency. To that end, the RSU #16 School Board has established a Comprehensive Emergency Operations Plan for the purpose of providing a framework for performing emergency functions during and after an emergency or disaster event.

POLICY:

The RSU #16 School Board hereby adopts the Comprehensive Emergency Management Plan. The Superintendent and building administrators shall be responsible for developing, in consultation with staff and persons or agencies with expertise in planning for and responding to emergencies, a comprehensive emergency management plan that identifies and addresses all hazards and potential hazards that could reasonably be expected to affect the school unit and school facilities.

[NOTE: P.L. Chapter 408, effective September 20, 2007, repealed and replaced M.R.S.A § 1001(16). The statute now requires the RSU #16 School Boards to annually approve a plan “developed by the school unit administration working with teachers and staff and local, county and state public safety officials, fire-fighting personnel, emergency management officials, mental health officials and law enforcement officials . . .” The previous version of the statute required the RSU #16 School Board to “annually approve a plan developed by the school unit administration working with local public safety, mental health and law enforcement officials to deal with crises and potential crisis situations involving violent acts by or against students in each school in the school administrative unit.” The new law involves a wider range of input and reflects a shift to an “all-hazards” prevention-preparedness-response-recovery approach to emergency planning and management.]

The Superintendent and building administrators shall be responsible for ensuring that the plan is implemented in each school and evaluated on an annual basis. It is understood that specific procedures may vary from school to school due to differences in school facilities and the ages of students.

As required by law, the RSU #16 School Board will approve the plan annually. Any substantive changes in the plan shall be subject to the approval of the RSU #16 School Board.

The following information pertaining to the RSU #16 School Board’s Comprehensive Emergency Management Plan is considered public information:

- A. A description of the scope and purpose of the Plan and the process used for developing and updating it;
- B. General information on auditing for safety and preparedness;

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- C. Roles and responsibilities of school administrators, teachers and staff and the designated chain of command during an emergency; and
- D. Strategies for conveying information to parents and the general public during an emergency.

Except as specified in paragraphs A through D above, those portions of the Comprehensive Emergency Management Plan and any other records describing security plans, security procedures or risk assessments prepared specifically for the purpose of preventing or preparing for acts of terrorism shall not be considered public information under the Freedom of Access Act but only to the extent that the release of such information could reasonably be expected to jeopardize the physical safety of school unit personnel or the public. For the purpose of this policy, "terrorism" is defined as in 1 M.R.S.A. § 402(3)(L) as "conduct that is designed to cause serious bodily injury or substantial risk of bodily injury to multiple persons, substantial damage to multiple structures whether occupied or unoccupied or substantial physical damage sufficient to disrupt the normal functioning of a critical infrastructure."

LEGAL REFERENCE:

20-A MRSA § 1001(16)

DELEGATION OF AUTHORITY:

The RSU #16 School Board delegates authority to implement this policy to the Superintendent of Schools.

SIGNATURE BLOCK:

RSU #16 School Board

Dave Griffiths, Chair

DATE

Mary Ella Jones, Vice Chair

DATE

Annette Annance

DATE

Carlton Beckett

DATE

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Terri Arsenault

DATE

Susan Callahan

DATE

Norm Davis

DATE

Melissa Hodgkin

DATE

Steve Holbrook

DATE

Yvette Murray

DATE

Jeanne Manley

DATE

Scott Sawyer

DATE

Martha Stone

DATE

Jack Wiseman

DATE

Chris Woodford

DATE