

Our Mission is to prepare and support all students within a culture of excellence to do their best and to be their best so that each can be a successful contributing citizen, able to adapt to change, and to successfully respond to the future.

RSU 16
Mechanic Falls * Minot * Poland
The 1st Regular School Board Meeting for 2023-2024 was held
Monday, August 14th @ 6:30 p.m.
>>>> PRHS LIBRARY <<<<<

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Please click the link below to join the webinar:
<https://us06web.zoom.us/j/87038027522?pwd=Z0lzSVY4UEY3QndaRGVxL0pTR2FlZz09>
Passcode: 194909

5:15pm - 6:15pm
School Board Member Orientation
School Board Workshop
PRHS Library
PIZZA - CHIPS - SODA OR WATER (5:00pm)

MINUTES

Present: Mary Martin, Joe Parent, Steve Turner, Christine Downs, Emily Rinchich, Mike Downing, Steve Holbrook, Angela Swenson, Randy Lautz, Patrick Irish, Andrea Winn, Jessica Smith

Absent: Elizabeth Martin, Melanie Harvey, Sarah Robinson

Student Rep: Cadence Peters

1.0 CALL TO ORDER: Todd Sanders, Superintendent
Introductions of Board Members and Administrators present.
Pledge of Allegiance & Mission Statement

1.1 Elect a Chair

Motion: by Mike Downing to elect Mary Martin as Chair
Seconded: by Andrea Winn
Vote: Unanimous

1.2 Elect a Vice Chair

Motion: by Mike Downing to elect Joe Parent as Vice Chair
Seconded: by Andrea Winn

Motion: by Randy Lautz to elect Angela Swenson as Vice Chair
Seconded: by Steve Holbrook
Discussion: Angela declined the nomination after expressing her sincere appreciation.

Motion by Patrick Irish to postpone the motion indefinitely.
Seconded: by Mike Downing.
Vote: Unanimous

Return to first Motion: by Mike Downing to elect Joe Parent as Vice Chair
Seconded: by Andrea Winn
Vote: 11-1 (Steve Turner abstained)
Motion Carries

2.0 PUBLIC COMMENT: (15 minutes)

Mary welcomed the public and shared procedures and guidelines for public comment.

Whitney King-Buker - to view these comments in their entirety, please view the recording of the 8/14/23 Board meeting, which is posted on the District website.

3.0 RECOGNITIONS/ACKNOWLEDGEMENTS: (5 minutes)

Welcome new school board members:

- o Steve Turner, Mechanic Falls
- o Randy Lautz, Poland

Congratulations to **Jenny Rose** for receiving a 2023 Outstanding Adult Education Administrator Award.

Appreciation to the following:

- o *Summer School Staff*
- o *Custodian and Maintenance Staff*
- o *Food Service Staff*
- o *Transportation Staff*

4.0 AGENDA ADJUSTMENT:

5.0 INFORMATIONAL PRESENTATION: (30 Minutes)

RSU 16 Futures Task Force: **Todd Sanders, Amy Hediger, Erik Anderson, Shawn Vincent, Jessica Madsen, Kaitlynn Brown, Brandi Comeau, Jenny Rose, Jo St Peter, John Hawley, Jacque Russo, Jennifer Gagnon, D'Arcy Robinson, Steve Robinson, Brittany Hemond, Robert Klar, Terri Arseneault, Randy Lautz, Angela Swenson, Elizabeth Martin, Emily Rinchich, Tarsha Downing, Mary Martin.**

Superintendent Todd Sanders and Assistant Superintendent Amy Hediger shared the makeup of the Task Force and the work accomplished to date, including the 4 scenarios currently being considered.

D'Arcy Robinson conducted a virtual 'media walkthrough' of the schools.

The Task Force will develop and present findings to the Board in September to 'hand off the baton'.

Director of Operations, John Hawley, provided details about CIP spending and functional capacity.

6.0 CONSENT AGENDA INTRODUCTION: (5 minutes)

Approve 11th Regular Meeting Minutes of 6/14/23

NOTIFICATION OF SUPPORT STAFF NEW HIRES:

Vicki Morgan, Bus Driver - District
Annette Burnell, Ed Tech - ESS
James Nelson, Bus Driver - District
Norman Bouley, Bus Driver - District
Alicia Dunn, Ed Tech - PCS
Tyler McInnis, Coach Asst. Football - PRHS
Matthew Steinbeck, Coach Varsity Golf - PRHS
Aaron Cone, Mechanic - District
Linda Harvey, Bus Driver - District
Hannah Walton, Ed Tech - PCS

NOTIFICATION OF RETIREMENT:

Paul Potvin, Bus Driver - District

NOTIFICATION OF RESIGNATIONS:

Marcus Devoe, Teacher - PRHS
Zachary Hartzell, Mechanic - District
Aaron Gagnon, Teacher - PCS
Marin Hesperheide, Teacher - ESS

TEACHER/MANAGER NEW HIRES:

Sarah Chaput, Kindergarten - PCS
Abriana Deslauriers, 6th Grade - PCS
Julie Brown, RTI - PRHS
Jake Hoops, English - PRHS
Kymberlee Johnson, 1st Grade - ESS
Anthony Orlando, Music - PCS
Kathryn Jones, Social Worker - MCS & WMS
Amanda Shepard, PreK-6 Interim Maintenance Supervisor - District

SUB COMMITTEE MINUTES - NO MEETINGS IN JULY

Personnel & Finance
Educational Policy

SUB COMMITTEE MINUTES - JULY MEETING

Operations

FRIENDS OF RSU 16

Next meeting at ESS in September (T.B.D.)

Motion: by Steve Holbrook to approve the Consent Agenda

Seconded: by Mike Downing

Vote: Unanimous

7.0 ACCEPTANCE OF THE FINANCIAL SUMMARIES: (10 minutes)

Business Manager, Stacie Field, provided a general informational update, drawing the Board's attention to specific lines in the budget. Board members discussed the financials and asked questions.

Motion: by Mike Downing to approve the financial report

Seconded: by Andrea Winn

Vote: Unanimous

8.0 SUPERINTENDENT'S REPORT: (10 minutes)

Superintendent Sanders reported on the following:

- ❖ Donations received by Poland Spring and Central Maine Family Credit Union;
- ❖ A signed lease with the Town of Poland;
- ❖ School enrollment numbers;
- ❖ Activities he has participated in since July 1st;
- ❖ He complimented the current Administrative Team;
- ❖ He shared details about RSU 16 Opening Day and encouraged Board Members to attend, if possible;
- ❖ Discussion followed about the lease with the Town of Poland.

9.0 ASSISTANT SUPERINTENDENT'S REPORT: (10 minutes)

The Assistant Superintendent reported on goal areas for the year, including Tier 1 instruction, Social Emotional Learning, and Professional Learning. These goals will be further supported with BARR, Attendance, Panorama, K-6 Math review, outdoor learning, Science instruction, Unit Planning. The Futures Task Force is a goal area, as well. Amy also shared updates on class sizes and a summary on the Title Grant. She answered questions about website updates, specific job openings, advertising and 'FRAM' forms.

10.0 NEW BUSINESS: (5 minutes)

Building Assessment Proposal - John Hawley vetted 3 companies and put forth a recommendation to use AEI for the assessment process.

Motion: by Steve Holbrook to use AEI as the Assessment Consultant

Seconded: by Mike Downing

Vote: Unanimous

Discussion: What will be included; how to make sure recommendations are implemented; school construction grant.

Authorize the superintendent to hire teaching and administrative staff through September 8, 2023

Motion: by Steve Holbrook

Seconded: by Mike Downing

Vote: Unanimous

Discussion: none

11.0 OLD BUSINESS: (15 minutes) None

12.0 POLICIES: (10 minutes) None

13.0 REPORTS TO THE SCHOOL BOARD:

Student Representative: (5 minutes) - none.

Report of the School Board Chair: (5 minutes). Mary reported on the following:

- School Board and Subcommittee Meeting Draft Dates for 2023-2024.

Motion: by Mike Downing to change June 12 meeting to June 10.

Seconded: by Andrea Winn

Vote: Unanimous

- Sub-Committee (New Times)
 - o 5:00 pm - 6:00 pm = Operations
 - o 6:00 pm - 6:30 pm = Personnel & Finance
 - o 6:30 pm - 7:30 pm = Educational Policy

- MSMA Annual Fall Conference

- MSBA Annual Delegate Assembly

Motion: by Mike Downing to send Andrea Winn to the Delegate Assembly.

Seconded: by Steve Holbrook

Vote: Unanimous

Discussion: Clarification of the role and responsibility of the Delegate

- Task Force Report
- Attendance

14.0 ADMINISTRATIVE INFORMATION: None

15.0 COMMUNICATIONS:

16.0 HANDOUT: None

17.0 EXECUTIVE SESSION: None

18.0 ADJOURNMENT:

Motion: by Steve Holbrook to adjourn at 8:19 PM

Seconded: by Mike Downing

Vote: Unanimous

Respectfully submitted,

Todd E. Sanders