



Ethical Use of Technology

21st Century Learning Expectation

The PRHS student uses technology in a socially responsible manner.

Indicator	9 th grade	10 th grade	11 th grade	12 th grade
Use a professional email address and website for school, work and college process	<ul style="list-style-type: none"> ○ 9th grade RT sets up email and website for portfolio. Content must be suitable for viewing by peers, parents and school personnel. ○ Students are introduced to and practice email etiquette and formatting. ○ Students articulate the value of a professional email address. ○ Students will correspond with teachers and staff using their professional email address. 	<p><i>All previous expectations apply, plus:</i></p> <ul style="list-style-type: none"> ○ Students will only use professional email addresses for all school-related email. ○ Students will use professional email address to access accounts required for school research (i.e. Choices, Bridges, Edmodo, PSAT and other resources). 	<p><i>All previous expectations apply, plus:</i></p> <ul style="list-style-type: none"> ○ Students only use professional email addresses for college- and employment-related websites, applications, and documentation. 	<p><i>All previous expectations routinely and consistently met.</i></p> <ul style="list-style-type: none"> ○ Students will convert their personal website for use after graduation.
Refrain from bullying, harassing, slandering, and coercing other members of the digital community	<ul style="list-style-type: none"> ○ Tech week: Review provisions of Maine state law regarding bullying ○ Know process for reporting bullying 	<ul style="list-style-type: none"> ○ Tech week: Reflect upon and respond to case studies of bullying 	<ul style="list-style-type: none"> ○ Tech week: Review the school's policy on bullying and recommend changes or improvements 	<ul style="list-style-type: none"> ○ Tech week: Articulate strategies to personally address bullying situations both inside and outside the school environment

Indicator	9 th grade	10 th grade	11 th grade	12 th grade
Use material legally and ethically	<ul style="list-style-type: none"> ○ Tech week: Review legal and ethical issues, including copyright, plagiarism, and cheating ○ Classroom expectation: Learn and practice proper citation requirements 	<ul style="list-style-type: none"> ○ Tech week: Review the law, including court cases, concerning downloading and copyright violation ○ Classroom expectation, Sophomore Exhibition: Use proper citation 	<ul style="list-style-type: none"> ○ Tech week: Become familiar with legal downloading sources and uses (i.e. Creative Commons, Library of Congress, NASA, and other resources). ○ Classroom expectation: Use proper citation 	<ul style="list-style-type: none"> ○ Tech week: Review the criminal justice implications of illegal downloading for an adult (over 18). ○ Classroom expectation, Senior Celebration: Use proper citation
Use technology resources and bandwidth appropriately and respectfully	<ul style="list-style-type: none"> ○ Tech week: Review SOB, computer care and feeding 	<ul style="list-style-type: none"> ○ Tech week: Review SOB, computer care and feeding 	<ul style="list-style-type: none"> ○ Tech week: Review SOB, computer care and feeding 	<ul style="list-style-type: none"> ○ Tech week: Review SOB, computer care and feeding
Exercise control of his/her digital footprint, including social media	<ul style="list-style-type: none"> ○ Tech week: Explore the digital footprint ○ Review the reality of privacy online and the consequences of sexting 	<ul style="list-style-type: none"> ○ Tech week: Revisit the digital footprint 	<ul style="list-style-type: none"> ○ Tech week: Evaluate the digital footprint in connection to workplace and college 	<ul style="list-style-type: none"> ○ Tech week: Revisit, revise, and edit the digital footprint in connection to workplace, college, and adulthood (over 18)

The goals of this rubric will be met through:

- School tech assemblies
- RT conversations
- Student led conferences
- Classroom assignments and activities
- Class norms: visible screens, close and focus, invitation only
- Student ownership of created material (papers, email messages, chats, social network profiles/activity, images, personal websites, and other online services/resources)

Students are required to complete all work in this rubric in order to pass Roundtable.