



RSU 16

MECHANIC FALLS • MINOT • POLAND

rsu16.org

Todd Sanders, Superintendent
Amy Hediger, Assistant Superintendent
Stacie Field, Business Manager
John Hawley, Director of Operations

October 31, 2023

Dear RSU 16 Parent(s)/Guardian(s),

This is a letter to acquaint you with or remind you of our “school closing” announcement procedure.

- 1) If we **delay, cancel or close school**, you will be notified **via our automated calling system** to contact numbers we have in your child’s file. Notifications are posted to our Regional School Unit 16 Facebook Page. We will contact WMTW” (CHANNEL 8 TV), “WCSH” (CHANNEL 6 TV), “WGME” (CHANNEL 13 TV) by 5:30 a.m., but cannot guarantee the announcement will be aired.
- 2) It is necessary that the school office, in the building where your child attends, is notified of the alternative childcare arrangements that you have made for your child(ren) **immediately** so that we have the necessary and/or updated information **before** our first storm. Buildings will be closed to all activities, including events and practices, when school is canceled.
- 3) In certain circumstances, we may delay the opening of school to allow the town crews to plow, sand and salt the roads. School will end at the regular time.
 - **If school is delayed in the morning on a WEDNESDAY, there will be NO EARLY RELEASE.** Students stay until regular release times.
 - **If school is delayed on any morning, there will be NO morning PreK.**
- 4) If early dismissal is necessary, the decision will be made by **11:00 a.m.** You will be notified via **our automated calling system** and all announcements will be given to the TV stations listed above and posted to our Regional School Unit 16 Facebook Page.
- 5) As parents and caregivers, you always have the final decision. If you feel it is too dangerous for your child(ren), please keep them home. We do ask that you call the school to let them know. You may not always agree with my decision to cancel or delay. Unfortunately, there is no exact science to these decisions and it is simply my best guess at 5:00 a.m., after consulting with our Operations and Transportation Directors, Road Commissioners and area superintendents. There are some unusually hilly and sharp turning roads in RSU 16, so there may be an occasion when I will cancel or delay school when others around us may not. I will err on the side of caution when transporting our precious child(ren).

As of now, the final day of the school year is scheduled for **Friday, June 7th**, assuming no snow days are needed. If we do have to utilize a snow day, it will extend the school calendar, pushing the last day of school ahead by one day for each snow day used.

I would like to thank you in advance for your patience and understanding.

Sincerely,

Todd Sanders

Central Office, 3 Aggregate Road, Poland, ME 04274
207-998-2727 Fax 207-998-2753