

## OPERATIONS COMMITTEE MEETING

### MINUTES

Date: January 22, 2024  
5:00 p.m. - 5:30 p.m.

ELM STREET SCHOOL CONFERENCE ROOM

Members Present: Jessica Smith (C), Patrick Irish, Randy Lautz, Angela Swenson

Members Absent: Steve Holbrook

Other Board Members Present: Mary Martin, Mike Downing

Administrators Present: Amy Hediger, Stacie Field, John Hawley, Todd Sanders

Others:

Meeting Called to Order: 5:02pm by Jessica Smith

#### 1. ACTION ITEM REVIEW:

##### a. Special Meeting: 1/8/24

- i. Possibility of utilizing forced hot air in duct work at MCS: Information was provided by EMC explaining why this is not an option. It's hard to get anything uniform or a good system in place when you've got equipment in awkward places throughout the facility.
- ii. Filter Replacement and Cleaning at MCS: Some filters are washed and replaced over the summer, and others will be replaced once filters are found.
- iii. Purchase Lease Agreement Limit: If there was a limit it would exceed the amount required by the district. The maximum amount provided was \$25,000,000.00
- iv. Generator for MCS - Estimated cost is \$67,400.00 all inclusive. Recommendation of the committee was to proceed with the three unit proposal. John will put the project out to bid, with funding still coming from the ESSERF grant.
- v. ESS Retaining Wall - Is a Spring priority. Mary Martin and Jessica Smith will pursue assistance from the Town of Mechanic Falls at a future town Select Board meeting.
- vi. PRHS Solar Array - Consideration at a future time as we continue to get information.
- vii. Insurance Claim Follow-Up  
PCS and MCS (Mold Issues): The district did not follow through with the recommendations, which would make legal action unsuccessful.

**2. CIP YTD FUND EXPENDITURES AND PLANS:**

John Hawley updated current expenditures with the budgeted amount of \$300,000.00. All maintenance lines and general supply lines at all three elementary schools have been expended. Revolving Renovation Funds RSU 16 only received one of the seven awards applied for (ADA compliance at MCS for \$110,180.00).

**3. MCS VISIT - HEATING SYSTEM COMPONENTS:**

The next subcommittee meetings will be held at MCS with the Operations Subcommittee meeting starting at 4:30pm with a walkthrough of MCS. A request will be made for a representative from Energy Management Consultants (EMC) to be in attendance to answer questions.

**4. NEW ACTION ITEMS:**

PRHS water fountains - Will be followed up on.

Divider curtain is in the CIP plan for next year (\$15,000.000.00 - \$20,000.00 repair). Possible contact with Poland Recreation for assistance.

Todd will provide the committee with the Indoor Air Quality Study Mold Assessment for Minot Consolidated School that was provided to the district on October 18, 2022 by Sevee and Maher Engineers and email correspondence pertaining to the generator at MCS and specifics of the three generators.

**5. OPEN DISCUSSION:** Action items recaptured by Jessica Smith

Adjournment: Motion was made to adjourn at 5:40pm by Randy Lautz and seconded by Angela Swenson.

Vote = Unanimous